

ANNEX B TO CACTMC BY LAWS

AGENDA FOR ANNUAL GENERAL MEETINGS



Agenda

1. Welcome and apologies
2. Meeting opening
3. Confirmation of Minutes of previous Annual General Meeting
4. Reports
 - President
 - Treasurer
 - Financial Statements and Reviewer's Report
5. Business (Of which notice must be given in advance)
6. Appointment of Returning Officer for Election
7. Declaration of vacating all appointments
8. Election of Council Committee
 - President
 - Vice President
 - Secretary
 - Treasurer
 - Events Director
 - Registrar
 - Three Ordinary members
9. Appointments
 - Accounts Reviewer
 - Public Officer
 - Public Relations Officer
10. New President assumes chair
11. Closure