



AUSTRALIAN CAPITAL TERRITORY

# MEMORANDUM OF UNDERSTANDING

**Dated**

**5 March 2026**

**Parties**

**CITY AND ENVIRONMENT  
DIRECTORATE**

**COUNCIL OF ACT MOTOR CLUBS  
INCORPORATED**

**Purpose**

**TO PROVIDE FOR THE OPERATION OF  
THE ACT VETERAN, VINTAGE AND  
HISTORIC VEHICLE REGISTRATION  
ARRANGEMENTS**

**Prepared by**

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**Version**

8.0 – January 2026

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**PARTIES:**           **CITY AND ENVIRONMENT DIRECTORATE**, Australian  
Capital Territory (Road Transport Authority)

**COUNCIL OF ACT MOTOR CLUBS INCORPORATED**,  
Australian Capital Territory (Scheme administrator)

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## **BACKGROUND**

- A. This MOU sets out the understanding between the parties in relation to roles and responsibilities in managing the operation of the ACT Veteran, Vintage and Historic Vehicle Registration Arrangements (the Scheme). The Scheme is co-regulated by the ACT Government (Access Canberra (AC) as the operational arm of the Road Transport Authority (RTA) in the ACT) and the Council of ACT Motor Clubs Incorporated (the Council).
- B. The purpose of the Scheme is to maintain and support Australia’s motoring heritage by providing vehicle owners with lower cost registration for eligible vehicles that are at least 30 years old.

**IT IS AGREED** by the parties as follows.

## **1. Interpretation**

### **1.1 Definitions**

The following definitions apply in this MOU unless the context otherwise requires.

<b>MOU</b>	means this memorandum of understanding.
<b>Term</b>	means the term specified in Schedule 1, Item 2.
<b>Territory</b>	means:  (1) when used in a geographical sense, the Australian Capital Territory; and  (2) when used in any other sense, the body politic established by section 7 of the Australian Capital Territory (Self-Government) Act 1988 (Cwlth).
<b>VVH Vehicle</b>	means a Veteran, Vintage, Historic or Modified Historic vehicle that complies with the requirements of the Scheme.
<b>The Act</b>	means the <i>Road Transport (General) Act 1999</i>
<b>Club</b>	A club or entity affiliated with the Council of ACT Motor Clubs Incorporated for the purpose of accessing the Scheme. A list of these is maintained

	by the Council.
<b>Logbook</b>	A unique record, issued by AC, of use of a particular VVH Vehicle relevant to compliance with registration conditions.
<b>Current financial member</b>	Means an individual member of a Club who pays the membership fees of that Club. Where a Club bestows Life Membership on an individual, they are considered to be a financial member.

## 1.2 General

1. In this MOU, unless the context otherwise requires:
  - (a) references to legislation or to provisions in legislation include references to amendments or re-enactments of them and to all regulations and instruments issued under the legislation; and
  - (b) words importing a gender include the others; words in the singular number include the plural and vice versa; and where a word or phrase is given a particular meaning, other parts of speech and grammatical forms of that word or phrase have corresponding meanings.
2. Each party to this MOU will:
  - (a) fully cooperate with each other to ensure timely progress and fulfilment of this MOU; and
  - (b) act reasonably and in good faith with respect to matters that relate to this MOU.

## 2. MOU

### 2.1 Intention

This MOU is a statement of intent and does not create legal obligations between the parties.

### 2.2 Variation

This MOU may be varied, or the Term extended by the written agreement of the parties prior to the expiration of this MOU.

## 3. Term

This MOU is for the Term in **Item 2 Schedule 1** unless terminated under the provisions of this MOU, or is overtaken by a later version of the MOU signed by both parties.

## **4. Responsibilities**

The RTA, through Access Canberra, retains the statutory and legislative responsibilities under the Act and the Council assists with the operation and some administrative responsibilities to ensure the Scheme is managed effectively.

### **4.1 Road Transport Authority**

- Conditionally register VVH Vehicles in accordance with the provisions of road transport law and the Scheme.
- Administer, monitor and enforce provisions of the road transport legislation and/or the Scheme.
- Suspend and cancel registration if required in accordance with the provisions of road transport legislation and/or the Scheme.
- Audit and/or inspect the records of the Council and participants in relation to the Scheme.
- Publish and sell logbooks to participants in the Scheme.
- Manage roadworthiness aspects of VVH Vehicles.

### **4.2 The Council**

- Manage part of the process for confirming eligibility of VVH Vehicles to be registered under the Scheme.
- Advise the RTA of Clubs currently participating in the Scheme.
- Regulate Clubs with regard to their role in the Scheme as listed in Schedule 2
- Act as a contact for the RTA and the wider ACT Government and Clubs on matters about administration of the scheme.
- Satisfy requirements of the Registrar of Incorporated Associations.
- Advise the RTA when a vehicle ceases to be eligible for registration under the Scheme.
- Determine and publish the process and proof of compliance requirements for the part of the arrangements managed by Council that will demonstrate whether a vehicle meets the eligibility criteria for the Scheme.

## **5. Reporting**

If a Club considers that an applicant/registered operator/driver has not complied with the conditions of registration that apply to a VVH Vehicle or that a vehicle is not a VVH Vehicle, they should report the matter to the Council. In this instance the Council may request that AC suspend and/or cancel the registration. Detailed information supporting the request must also be provided.

The RTA may suspend and/or cancel the registration of a VVH Vehicle if it is determined that an Applicant/registered operator/driver has breached the

conditions of registration, or if otherwise required or provided for under the road transport legislation.

If the RTA determines that the Council, a member of the Council, a Club or Club member has acted outside the arrangements for the Scheme, then the RTA may disqualify that person or entity from participating in the Scheme.

There are significant penalties applicable for operating a registered vehicle not in compliance with the conditions applicable to that registration. Where an offence is dealt with by a court, courts have discretion in applying penalties up to the maximum penalty expressed in Penalty Units (PUs) As at February 2026 the value of a PU is \$160 for an offence committed by an individual and \$810 for an offence committed by a corporation. Where offences are dealt with by infringement notice the monetary penalty is a set dollar amount. Where applicable Demerit Points are applied in both circumstances. Penalty Unit amounts and value, Infringement Notice Penalty amounts and Demerit Point amounts are all subject to review and amendment over time.

As at February 2026, the relevant penalties for the following offences are:

1. not complying with direction/condition of road transport authority about registration.
  - a. If an infringement notice has been issued; \$776.
  - b. If dealt with by a court, up to a maximum of 50 Penalty Units.
2. person who is not registered operator uses/permits someone else to use vehicle in breach of registration condition.
  - a. If an infringement notice has been issued; \$224.
  - b. If dealt with by a court, up to a maximum of 20 Penalty Units.

## **6. Dispute Resolution**

If a difference or dispute (**Dispute**) arises in relation to this MOU, the parties agree to resolve the Dispute by negotiation, including by referring the Dispute to persons who have authority to intervene and direct some form of resolution.

## **7. Notices**

Any notice, including any other communication, required to be given or sent to either party under this MOU must be in writing and provided to the relevant Contact officer.

## **8. Termination**

Either party may terminate this MOU by giving at least one month's written notice to the other party.

## SCHEDULE 1 – Contacts and Term

- 1. Contact Officer** City and Environment Directorate (Acting as proxy for the Road Transport Authority):

Senior Director, Transport Policy and Regulation  
Strategic Policy and Legislation  
City and Environment Directorate  
GPO Box 158  
Canberra City ACT 2601

Phone: (02) 6207 9838  
Email: [CED\\_RoadTransportRegulation@act.gov.au](mailto:CED_RoadTransportRegulation@act.gov.au)

Council of ACT Motor Clubs Incorporated:

The President  
Council of ACT Motor Clubs  
PO Box 505  
Woden ACT 2606

Phone:  
Email: [info@cactmc.org.au](mailto:info@cactmc.org.au)
- 2. Term** From the date last signed until 31 December 2030.

## **SCHEDULE 2 – Scheme Guidelines**

### **Arrangements for Australian Capital Territory Veteran, Vintage and Historic Vehicle Registration (the Scheme)**

#### **Introduction**

These guidelines set out the obligations expected of the owner/driver of a vehicle registered under the Scheme.

In granting registration, the ACT Road Transport Authority (RTA), through Access Canberra, requires the Council of ACT Motor Clubs (the Council), clubs and other entities affiliated with the Council (Clubs) and registered operators to ensure that the spirit of the Scheme is observed and that a system of self-regulation operates through the Council affiliates. These guidelines fulfill part of that requirement.

#### **Purpose of the Scheme**

The purpose or spirit of the Scheme, granted by the RTA, is to provide arrangements that enable older vehicles, which are used on a limited basis by their owners as a recreation or hobby, to be maintained in a fit and roadworthy condition and to be driven on Australian roads in a way consistent with their recreational or hobby status. Such a scheme is paramount in preserving Australia's automotive heritage.

The registration of VVH Vehicles is granted in line with the applicable road transport laws. It is not a right and it is up to all participants to ensure that the Scheme is not brought into disrepute by operating outside the guidelines.

The Scheme exists for the benefit of the ACT community. Many Club members will register vehicles under its terms, and all depend on each other to observe these guidelines and to keep within the spirit of the Scheme.

#### **Background**

The ACT provides lower cost registration to Veteran, Vintage and Historic (VVH) vehicles registered to a registered operator who is a financial member of a Club. The registration of these vehicles under these arrangements is also conditional. The conditions being those outlined in these guidelines and applied to the registration of those vehicles.

Registered operators who are not a financial member of a Club are not eligible to access the VVH Vehicle arrangements.

To view the list of all the Clubs affiliated with the Council visit <https://cactmc.org.au/> or alternatively for further information contact the Council of ACT Motor Clubs via email to [info@cactmc.org.au](mailto:info@cactmc.org.au)

## **Veteran, Vintage and Historic Vehicles**

The following categories of vehicle qualify for conditional registration under the arrangements:

- Veteran - motor vehicle built before 1919.
- Vintage - motor vehicle built after 1918 and before 1931.
- Historic - motor vehicle built after 1930 that are at least 30 years of age.
- Modified Historic - motor vehicle that is at least 30 years of age that has modifications that would affect their inclusion in the Veteran, Vintage or Historic Classes. Schedule 3 provides details on the limits to modifications for vehicles in those classes.

Although modified vehicles are permitted within the scheme, any modification needs to comply with the relevant vehicle standards and requirements that are in force in the ACT from time to time. Information on modification of vehicles can be found on the Access Canberra website.

For imported historic vehicles, obtaining an import approval for a historic vehicle does not preclude any assessment of eligibility for the Scheme. The criteria of assessment for the purpose of obtaining an import approval and for the Scheme may be different.

## **Scheme Regulation**

Outlined below are the duties and responsibilities of the Road Transport Authority, The Council, Clubs and registered operators.

### **Road Transport Authority:**

- Conditionally register eligible VVH Vehicles in accordance with the provisions of road transport law and/or the Scheme.
- Administer, monitor and enforce provisions of the road transport legislation and the Scheme.
- Suspend and cancel registration if required in accordance with the provisions of road transport legislation and the Scheme.
- Audit and/or inspect the records of the Council and participants in relation to the Scheme.
- Publish and sell logbooks to participants in the Scheme. Logbooks will be numbered and linked to vehicle registration.
- Inspect modifications to vehicles.

- Manage roadworthiness aspects of VVH Vehicles.

**The Council:**

- Manage the processes for ensuring that only eligible VVH Vehicles enter the Scheme.
- Advise the RTA of Clubs currently participating.
- Regulate Clubs with regard to their role in the Scheme.
- Act as a contact for the RTA and the wider ACT Government and Clubs on matters about administration of the scheme.
- Satisfy requirements of the Registrar of Incorporated Associations.
- Advise the RTA when a vehicle ceases to be eligible for registration under the Scheme.
- Determine and publish the process and proof of compliance requirements for the part of the arrangements managed by Council that will demonstrate whether a vehicle meets the eligibility criteria for the Scheme.
- Maintain a register of affiliated Clubs and of VVH registered vehicles

**Clubs:**

- Affiliate with the Council.
- Regulate Club members with regard to their role in the Scheme.
- Certification of financial members by the Club Registrar.
- Certification of age and authenticity of vehicle by the Club Registrar.
- Ensure that only suitably experienced persons conduct the inspection and validation of compliance for VVH Vehicles.
- Maintain a register of approved VVH Vehicles for the Club
- Maintain records of vehicles inspected for VVH eligibility in the Scheme and the evidence of eligibility and compliance.
- Publish Club activities which permit the use of members conditionally registered vehicles.
- Advise Council when eligible VVH Vehicles are newly registered or sold.

**Registered Operator:**

- Must be a current financial member of a Club affiliated with the Council.
- Present vehicle/s for inspection when required.
- Pay all fees for registration and Motor Accident Insurance to the RTA.
- Operate the conditionally registered vehicle within the limits set out in these Guidelines and the conditions applied to the registration of the vehicle.

## **Use of vehicles registered under the Scheme**

For a vehicle to be used in a manner consistent with the spirit of the scheme the maximum number of calendar days the vehicle may be used is 60 per 12 month period. Use of a VVH Vehicle in a Club endorsed event (an event organised or approved by a Club) is not required to be counted as one of the 60 days, but is required to be entered in the logbook. The 12 month period is determined by the annual registration of the vehicle.

If a vehicle travels less than 60 days within a 12 month registration period, the remaining days expire and are not credited to the next registration period.

Vehicle use under the Scheme is limited to non-commercial activities other than in accordance with a Restricted Hire Car Licence. Use is limited to:

- Club endorsed events; and
- 60 days for any private use.

## **Number plates**

Vehicles registered under the Scheme may be fitted with a number plate for a Veteran, Vintage, Historic or Modified Historic vehicle as applicable. VVH vehicles may also be fitted with numberplates that are available to the general public, but not those reserved for particular classes of vehicles.

VVH vehicles must not be fitted with National Heavy Vehicle number plates.

## **Logbooks**

It is the responsibility of the registered operator of a conditionally registered VVH Vehicle to obtain a logbook from Access Canberra and use it to keep an up-to-date record of all occasions when the vehicle is used on road. A logbook must be obtained and completed for each VVH Vehicle for which a person is the registered operator, and there must be only one logbook per vehicle.

A fee is payable for each logbook, the fee is determined as part of the road transport fees and charges and is generally indexed annually.

The logbook record serves two purposes:

1. It is a requirement of the conditions of registration of the vehicle.
2. It provides a record of when and where a vehicle is used.

Note: In the event of a challenge the logbook must be produced to substantiate the use of the vehicle.

Entries in the logbook shall indicate all travel undertaken in the vehicle. As the Scheme has a cap of 60 days of travel per annum (excepting Club endorsed events), each calendar day the vehicle is to be entered in the logbook at the commencement of the journey taken on that day. Where use of the vehicle extends beyond midnight, that use will be counted as an additional day's use.

Where a vehicle is passed to a 3<sup>rd</sup> Party to undertake repairs and/or maintenance of the vehicle, whether or not that 3<sup>rd</sup> Party is a private or business entity, the use of the vehicle during that period must be recorded in the logbook as part of the 60 day allowance. The registered operator of the vehicle should ensure that use is recorded, as far as is practicably possible, at the start of the day of use.

Replacement logbooks, due to loss, damage or completion may be obtained from the Access Canberra Customer Service Centres. A damaged or completed logbook must be presented to Access Canberra at the time of replacement. Where a registered operator wishes to retain the logbook, Access Canberra will deface the logbook, indicating a replacement has been provided, otherwise the logbook may be surrendered. A statutory declaration will be required for replacement of lost logbook. In considering a request for a replacement logbook Access Canberra may seek advice from the Club to which the Registered Operator belongs. A fee will be applicable for any replacement logbook.

## **RTA Vehicle Inspection Requirements**

The RTA requires VVH Vehicles to be inspected under the following circumstances:

Establishment of registration (i.e. first time registered in the ACT or re-registration where the earlier registration has lapsed).

- Transfer of ownership of a vehicle registered under the Scheme.
- Transfer of a conditionally registered vehicle to ACT registration without conditions.
- Transfer of a vehicle to 'modified historic' registration under the scheme.
- Generally, every 2<sup>nd</sup> year for vehicles over 4.5 tonnes GVM in line with advice on renewal notices.

Inspection of vehicles exceeding 4.5 tonnes GVM or transfer of a vehicle into the 'modified historic' category can only be carried out at the Access Canberra Motor Vehicle Inspection Station in Hume. Other vehicle inspections can be carried out at any Authorised Inspection Station or at the Access Canberra Motor Vehicle Inspection Station. In all cases a "Certificate of Inspection" will be issued and this must accompany the "Application for registration of a Veteran, Vintage or Historic (VVH) Vehicle" form.

VVH Vehicles not exceeding 4.5 tonnes GVM are not required to be inspected prior to effecting registration renewal, providing there is no concurrent change of ownership. However, the RTA does require evidence of continued eligibility in the

Scheme for renewal of registration. Confirmation of that eligibility is to be provided by Clubs.

All VVH Vehicles will be liable to random roadside inspection by RTA inspectors, or National Heavy Vehicle Regulator inspectors where the vehicle is a heavy vehicle. Where a defect notice is issued as a result of such an inspection, the vehicle must be further inspected in accordance with the requirements outlined in that notice.

## **SCHEDULE 3 – Limits on Modification**

This schedule describes the acceptable modifications that can be made to vehicles while still being eligible to be registered in one of the Veteran, Vintage or Historic (VVH) categories other than the Modified Historic category.

Vehicles registered following the introduction of the Modified Historic category within the scheme that have alterations other than listed in this schedule will be eligible to apply for transfer to the Modified Historic category. Where registration for vehicles in the Modified Historic category is sought, modifications are assessed against Vehicle Standards Bulletin 14 (VSB14), the National Code of Practice for Light Vehicle Construction and Modification.

The vehicle should be as close as practicable to its original configuration when it was manufactured. Certain alterations are permissible:

- Those that enhance the safety and operation of the vehicle;
- The fitting of accessories or options that were available during the vehicle production run; and
- Substitution of mechanical parts where the original items are no longer available.

All modifications must comply with the relevant standards and modification requirements in force from time to time. In all circumstances, the vehicle's registered operator must be able to produce documentation to support modifications requiring engineering certification or validation.

Registered owners of vehicles first registered on or after 1<sup>st</sup> January 1969 or in the case of motorcycles, 1<sup>st</sup> February 1972, are responsible for ensuring that any modifications made to their vehicles do not render them non-compliant with the applicable Australian Design Rules (ADRs).

At the time of writing, these rules are available at;

<https://www.infrastructure.gov.au/infrastructure-transport-vehicles/vehicles/vehicle-design-regulation/australian-design-rules>.

### **Alterations to enhance safety and operation**

- Fitting of seatbelts (and child restraints) is permitted but the installation must conform to the requirements of VSB 14 and be approved. Similar period seating may be substituted provided it does not inhibit the vehicle control or driver vision and meets the requirements for fitment of seats.
- Where not installed, indicator lights may be fitted.
- Windscreen wipers may be installed.
- Centre and side rear vision mirrors are also permitted where installation will improve driver awareness.

- Where a vehicle was originally built in left hand drive configuration, it is not required to be converted to right hand drive. Conversions to right hand drive are also permitted, provided the installation is compliant with VSB14. A vehicle may not be converted to left hand drive whether it was originally manufactured in left hand drive or right hand drive.
- Fitment of radial ply tyres is recommended where possible. Rim width, diameter or offset shall not exceed 25mm greater than factory installation.
- Installation of safety rims is strongly recommended where possible.
- Mechanical modification that changes the vehicle steering geometry are not permitted.
- large changes in weight or height that impact the centre of gravity of the vehicle are not permitted.

### **Fitting of accessories or options**

Fitting of options or accessories for a vehicle series that were offered by the vehicle manufacturer during the production runs is permitted. This also applies to options or accessories that may not have been fitted during production. Owners may fit these and other aftermarket accessories to a vehicle, provided they were available at the same time. Later type accessories are not permitted (for example: accessories for a 1970 model cannot be fitted to a 1955 vehicle).

### **Substitution of Mechanical Parts**

Some mechanical parts for certain makes and/or models are no longer available and owners may use other parts that meet the vehicle specifications provided the handling and safety of the vehicle are not compromised.

- Where original engines are no longer available, substitutions from a different make of vehicle may be installed provided the size, number of cylinders, capacity and power output is similar to the original engine. Addition of power augmentation (for example, turbocharging) is not permitted in such cases.
- Some manufacturers offered engine options for the same bodies to be installed during production. In these cases, these optional engines originally available may be installed in accordance with the manufacturer's changes as a replacement. As an exception, the limitations of number of cylinders, capacity and power (with the exception of turbocharging) in such circumstances do not apply.
- Liquid petroleum gas and other fuels are permitted provided they have appropriate certification. In all cases, no visible change to the vehicles external appearance is permitted.

- Electrical system conversion from 6 volts to 12 volts is acceptable, as is conversion from positive to negative earth.
- Brake upgrades are permitted to older vehicles that have mechanical brakes. Brakes may be upgraded to hydraulic brakes and from drum to disc brakes provided the modification complies with particular provisions of VSB 14.

## **SCHEDULE 4 – Conditions of Registration**

### **for VVH Vehicles registered under the Scheme**

- The registered operator must be a financial member of a Club affiliated with the Council of ACT Motor Clubs.
- The registered vehicle is not to be used on more than 60 days per registration year. Club endorsed rallies and events are not included in the 60 days use, however, use of the vehicle past midnight on any day is to be considered an additional day's use.
- The registered operator is to record, at the start of each day's use, every day's use of the vehicle on a road or road related area, including use for Club endorsed rallies and events, in a logbook obtained from Access Canberra for that purpose. Where use of the vehicle extends past midnight on any day, that second day's use is to be recorded before use on the second or subsequent days. Logbooks must be endorsed by a club, or an entity, affiliated with the Council of ACT Motor Clubs.
- Where transfer of registration occurs, a new logbook is to be obtained by the new registered operator. The number of days the vehicle will be eligible to be used is calculated pro-rata on the time until the vehicle registration is to be renewed at a rate of 5 days per whole month.
- The registered operator is to always carry with them in the vehicle the above logbook whenever the vehicle is used on a road or road related area.

**SIGNED** for and on behalf of the  
**City and Environment Directorate**  
in the presence of:

)  
)   
) .....  
) Signature of Directorate delegate

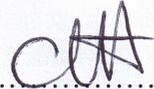
  
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Signature of witness

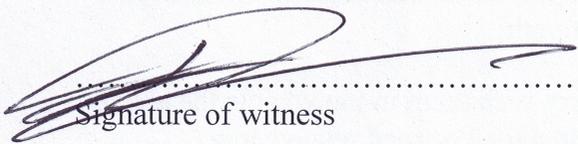
Bryony Dyer  
.....  
Print name

Les PAULS  
.....  
Print name

5/3/26  
.....  
Date signed

**SIGNED** for and on behalf of the  
**Council of ACT Motor Clubs  
Incorporated**  
in the presence of:

)  
)   
) .....  
) Signature of representative

  
.....  
Signature of witness

James Scott  
.....  
Print name

Paul HEYNES  
.....  
Print name

5 MAR 26  
.....  
Date signed